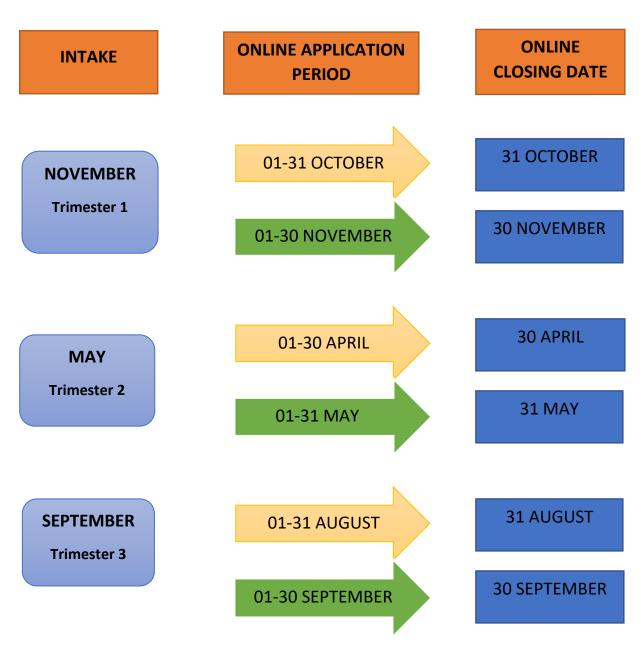


PTPTN ONLINE APPLICATION GUIDELINES

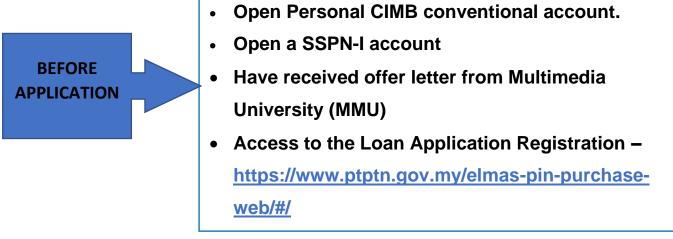
(For new applicants and existing applicants who have completed Foundation or Diploma Programme)

A. APPLICATION DATE OF PTPTN LOAN





B. PROCEDURES FOR ONLINE APPLICATION



LOAN APPLICATION REGISTRATION STEPS



IMPORTANT INFORMATION: MAKE SURE THE PIN NUMBER PURCHASED IS COMPLETED UNTIL THE PTPTN RECEIPT IS PRINTED



C. STEPS FOR PTPTN ONLINE APPLICATION

NO	SCREEN	DESCRIPTION	
1		Log in to PTPTN website	
	PENDAFTARAN PERMOHONAN PINJAMAN	https://www.ptptn.gov.my/elmas- pin-purchase-web/#/	
	Sebelum membuat permohonan, pastikan anda telah : Image: Sebelum membuat permohonan (pastikan anda) Image: Sebelum membuat permohonan (pastikan permohonan permohonan permohonan (pastikan permohonan permohonan permohonan (pastikan permohonan p		
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	No. 12, Jalan Yap Hwan Seng, 80450 Kuala Lumpor, [Caviline : 53-2153 3000] 3		
2	PENDAFTARAN PERMOHONAN PINJAMAN	Select the "Pendaftaran Permohonan Pinjaman" Menu for new applicant	
	Sebelum membuat permohanan, pastikan anda telah : Image: Menerima tawaran IPT. Image: Mempunyai salah satu nombor akaun SSPN. Image: Mempunyai salah satu nombor akaun SSPN. Image: Mempunyai akaun bank mengikut panel bank IPT anda. Image: Membuat semakan jadual permohonan dan bayaran pinjaman. Image: Membuat semakan jadual permohonan dan bayaran pinjaman. Image: Membuat semakan jadual permohonan dan bayaran pinjaman. Image: Membuat semakan permohonan mulakan melakat kursus akark Image: Membuat semakan permohonan mulakan melakat kursus akark Image: Membuat semakan permohonan mulakan melakat kursus akark Image: Membuat semakan permohonan melakan melakat kursus akark Image: Membuat semakan permohonan melakan melakat kursus akark Image: Membuat semakan melakan melakan melakat kursus akark Image: Membuat semakan melakan melakan melakan semakan semakan semakan semakan semakan semakan semakan semakan melakan semakan melakan semakan semakanan semakan semakan semakan semakan		
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	N. DAFEAR 2. BANKI 3. BERLION Pembagaran No. Kad Pengenalari Ansaur(RM) S.O Reprint Perbastenan Tabung Pendelikan Tanga Nasonal, Tanjaat Bawan, Menara (PEPTN), Bisa D, Megan Avenue 1, 16 J, Jakan Yap Keen Seng, 50450 Ruala Lumpur (Cambre : 03-2183 2000)	Press "Bayar" button for the payment process
4	PTPTN Online Payment Gateway Umma	Select your internet banking Enter your valid email address Click the pay button with FPX for the next step
5	PERBADAHAN TABUNG PENDIDIKAN TINGG NA SIONAL Tagai Bawa, Mena PIPTN, Ba D. Magai Aewa E. N. 12, Jaan Tap Kan Seng. Soto Kata Lumpo Magai Aewa E. N. 12, Jaan Tap Kan Seng. Soto Kata Lumpo Magai Aewa E. N. 12, Jaan Tap Kan Seng. Soto Kata Lumpo Urusniaga Tarkh: 14/12/2017 No. Rupkan: H2017000000012 Jumiah: RM 5.00 Soto Soto Urusniaga Amaun (RM) 9999 PEMBELIAN PIN ONLINE 5.00 Ise Base A; 1673222100-117214112710001 Kambai	If the transaction is successful, the payment receipt for the transaction will be displayed



NO	SCREEN	DESCRIPTION
6	INNUE BENARDA PENDANTARAN NEMU BENARDA PENDANTARAN NEMU BENARDA PENDANTARAN NEMU Ministri Korea	Applicant can sign up for new application after successful making payment
7	NONE PERBADANAN TABUNG PENDIDIKAN TINGGI NASIONAL NONE BUMAN PENDATANAN NONE BUMAN PENDATANAN NONE MILITARAN NONE MILITARAN NONE BUMAN PENDATANAN NONE BUMAN PENDATANAN NONE MILITARAN NONE MILITARAN NONE BUMAN PENDATANAN NONE MILITARAN	Click on the status "Belum Lengkap"
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10				Applicant Job Details Complete the job details. Make sure the fields marked * is required to fill in. Press the save button for the next step.
11	EVENING PERSONAL TRANSPORT EVENING EVENING			<u>Guardian Details</u> Complete details of guardian. Make sure the field marked * is required to fill in. Press the save button for the next step.



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Contact us:

- 1. PTPTN CALL CENTER: 03- 2193 3000
- 2. BURSARY UNIT, REGISTRAR OFFICE
 - I. Cyberjaya Campus Telephone Number: 03-8312 5619 / 5957 Email: <u>bursary@mmu.edu.my</u>
 - II. Melaka Campus
 Telephone Number: 06-252 4155 / 3439
 Email: <u>bursary@mmu.edu.my</u>



Frequently Asked Questions

Perbadanan Tabung Pendidikan Tinggi Nasional (PTPTN) for Foundation, Diploma & Degree

- 1. Who is eligible to apply for PTPTN Loan?
 - a. The applicant must be a Malaysian citizen.
 - b. The applicant must be 45 years old and below at the time of application.
 - c. The application must fulfil the requirements of the programme's entry qualification, as set by the Ministry of Education Malaysia (MOE) and the Malaysian Qualifications Agency (MQA).
 - d. The programme enrolled must be approved by the MOE and registered with PTPTN.
 - e. The programme enrolled must be accredited by MQA and within the validity period at the application's date. For applicants who have different qualifications, verifications must be obtained from MOE, and/or MQA, as applicable.
 - f. The remaining period of study upon application must be more than one year.
 - g. The applicant must have Skim Simpanan Pendidikan Nasional (SSPN) savings account before applying for PTPTN loan.
- 2. How to apply for PTPTN Loan?
 - a. Please apply online via PTPTN website at https://www.ptptn.gov.my/elmas-pin-purchase-web/#/
- 3. What should I do if I have updated incorrect information for my Online Application?
 - a. You are required to re-apply PTPTN if you made any of the following mistake:
 - Wrongly updated GAJI KASAR & GAJI BERSIH SEBULAN (Monthly gross and net salary).
 - Wrongly selected NAMA INSTITUSI (name of institution).
 - Wrongly selected NAMA PROGRAM/KURSUS (name of programme).
 - Wrongly selected TARIKH MULA PENGAJIAN (intake date).

Step: a) Please fill up Borang Pembatalan dan Penolakan Tawaran PTPTN (downloaded from PTPTN website) and submit to any PTPTN office nearby.

- a. Buy a new pin number.
- b. Apply online within the next application date.
- b. You are required to **update correct information** if you made any of the following mistakes:
 - Wrongly updated BUTIRAN PERIBADI (personal details).

• Wrongly updated NAMA BANK/NO. AKAUN BANK (name of Bank/Bank account number). Step:

a) Please fill up Borang Perubahan Maklumat Pelanggan (downloaded from PTPTN website) and submit to any PTPTN office nearby.

4. Can I change a programme or major after my PTPTN Loan has been approved?

You are not allowed to change your programme or major after your loan has been approved by PTPTN. However, you may apply to continue the existing loan, provided your conversion of programme or major has been approved by the University and that you **do not extend** any of your semester.



Documents that are needed:

- a. Please fill up Borang Permohonan Pertukaran Kursus (downloaded from PTPTN website).
- b. **Offer letter** and **transcript** for the new programme.
- c. **Offer letter** and **transcript** from the previous programme.
- d. **Confirmation letter** which states that you are not repeating any semester. (To request from the Faculty Office: ready after 3 working days)
- e. Completed form are to be sent directly to any PTPTN Office nearby.

However, if you your change of programme or major involve in extending your semester, therefore you must terminate and re-apply PTPTN.

Step:

a) Please fill up Borang Pembatalan dan Penolakan Tawaran PTPTN (downloaded from PTPTN website) and submit to any PTPTN office nearby.

- a. Buy a new pin number from Bank Simpanan Nasional.
- b. Apply online within the next application date.

5. Do students need to pay the tuition fees whilst applying for PTPTN Loan?

Yes, students who are applying or have applied for the PTPTN loan are required to PAY THEIR CURRENT OUSTANDING FEES WHENEVER IT IS DUE. Confirmation of receiving 1st PTPTN payment are only upon final approval from PTPTN after successful submission of documents.

6. How much of PTPTN loan will I get?

This will depend on the applicant's financial background and monthly income of the family. You may refer to the table below as a guide:

Degree Programmes

Income Range	Loan Amount		
	(Arts)	(Science)	
STR Recipients (Student/Parents)	RM13,600/Year	RM14,030 (per year)	
Income < RM8,000	RM10,200/Year	RM10,520 (per year)	
Income > RM8,000	RM6,800/Year	RM7,010 (per year)	

Foundation/Diploma Programmes

Income Range	Loan Amount
STR Recipients (Student/Parents)	RM6,800 /Year
Income < RM8,000	RM5,100 /Year
Income > RM8,000	RM3,400/Year

7. When is the expected disbursement of PTPTN loan?

- a. The loan disbursement will be credited directly to the student's personal savings account with CIMB Bank.
- b. 1st payment will be made after 21 days after successful submission of documents to PTPTN.
- c. Subsequent payments will be made three times per academic year.

Please refer to schedule below for the tentative dates of payment



Trimester	1 st Batch	2 nd Batch
November	24 November	7 December
Мау	24 May	7 Jun
September	24 September	7 October

*Please be advised that this payment schedule is subject to changes

 d. The subsequent payments will be made available after PTPTN receives the confirmation from the University that the student is progressing into the following semester and has obtain a <u>GPA</u> of 2.00 and above or a PASS in the previous semester.

8. What will be the possible cause(s) of PTPTN loan disbursement suspension?

The disbursement of loan will be suspended for any of the following reason(s):

- Student obtained a GPA of less than 2.00/4.00 or FAIL in the previous semester.
- Student defer his/her study

9. What are the terms and conditions to apply for PTPTN loan repayment exception?

- a. Awarded with First Class Bachelor's Degree by the Higher Education Institution.
- b. Attended full-time bachelor's degree programme.
- c. Completed programme within the period stated in the loan agreement.
- d. Programme completed must be accredited by the MQA.
- e. The PTPTN loan does not overlap with any other sponsorship.
- f. The application for exemptions must be submitted within 12 months from the date of your convocation.

Documents that are needed to be attached:

- a) Fill up the *Akuan Peminjam* form. You can download the form from PTPTN website at <u>https://www.ptptn.gov.my/borang-bayaran-balik-side</u>
- b) Certified true copy of First-Class Bachelor's Degree.
- c) Certified true copy of academic transcript.
- d) Certified true copy of accreditation certificate from MQA.

Note: All documents (b, c and d) must be certified by the EXAM Unit, Registrar Office MMU Completed form and documents are to be sent directly to any PTPTN Office nearby.

10. What is the PTPTN loan interest rate?

PTPTN loans are subject to a flat rate interest of 1%.



- 11. Who should I call if I need more information about the PTPTN loan? You may call the following numbers:
 - a. PTPTN CALL CENTER: 03- 2193 3000
 - b. BURSARY UNIT, REGISTRAR OFFICE
 - Cyberjaya Campus
 Telephone Number: 03-8312 5619 / 5957
 - Melaka Campus
 Telephone Number: 06-252 4155 / 3439
 Email: <u>bursary@mmu.edu.my</u>