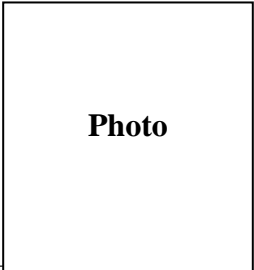




APPLICATION FORM FOR STUDENT EXCHANGE PROGRAM

(INBOUND)



Photo

(A) PERSONAL DETAILS

- Name: _____
(Please underline your Last Name)
- Passport No.: _____
- Mailing Address: _____

(Zip code) _____ *(Country)* _____
- Gender*: Male / Female (* please tick)
- Date of Birth: / /
(Day) (Month) (Year)
- Nationality: _____
- Telephone No.: _____
- Country of Birth: _____
- E-mail Address: _____

(B) PERSON TO NOTIFY IN CASE OF EMERGENCY (GUARDIAN)

- Name: _____
(Please underline Last Name)
- Relationship to applicant: _____ (i.e. Father, Mother etc)
- National ID Number or Passport Number: _____
- Mailing Address: _____

(Zip code) _____ *(Country)* _____
- Telephone No (Home): _____
- Telephone No (Mobile or Office): _____
- E-mail Address: _____

(C) CURRENT ACADEMIC DETAILS

- Name of Home Institution: _____
- Faculty / Division: _____
- Degree / Major: _____
- Current Study Year: _____
- Graduation Date (Expected): _____

(D) EXCHANGE PROGRAM DETAILS

- Exchange Program Period: **From** _____ (month) _____ (year) **To** _____ (month) _____ (year)
- Academic Programs you are applying to: _____ (Undergraduate or Postgraduate)
- Faculty / Division: _____
- Degree / Major: _____

(E) STUDY PLAN IN MULTIMEDIA UNIVERSITY

<u>Subject Title</u>	<u>Credit Hour</u>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____

(F) ENGLISH LANGUAGE PROFICIENCY (FOR THOSE WHOSE FIRST LANGUAGE IS NOT ENGLISH)

- English Language Course Attended at Home Institution: _____ Score/Result _____
- 1. _____
- 2. _____
- TOEFL Score (if any): _____

(G) ENDORSEMENT OF HOME INSTITUTION

Exchange/International Advisor Signature and Official Stamp:

Date:

(H) STUDENT DECLARATION

I declare that the information I have supplied is complete and correct. I acknowledge that provision of incorrect information or documentation may result in cancellation of any offer of a place in Multimedia University.

Signature: _____

Date: _____

Please ensure this application form is completed in full and returned to:

Ms. Intan Eliana Mohamed Azmi
Manager
MMU Exchange Programme
International Relations - Vice President Academic & Internationalisation
Multimedia University,
Persiaran Multimedia,
63100 Cyberjaya, Selangor,
Malaysia.

Tel: +603 8312 5449
Fax: +603 8312 5148
Email: exchange@mmu.edu.my

Completed application form must be attached with the following documents:

- (A) Student's curriculum vitae in English.
- (B) 2 recommendation letters from faculty (Academic Advisor / Lecturer).
- (C) 2 copies of passport : validity at least 12 months for visa application of 6 months ,validity at least 18 months for visa application of 12 months (printed on A4 paper size, 2 pages per sheet (use only front sheet), all pages including blank page)
- (D) 6 recent passport sized photographs (4.5 x 3.5 cm WHITE background, no white border).
- (E) 2 copies of academic transcript with Certified True Copy on all grades obtained until present (in English). If your transcript is in foreign language, submit together with official translations.
- (F) 1 Student Status Verification Letter from home university
- (G) If available: certificates for English language tests (e.g. TOEFL, IELTS, GCE 'O' Levels for English).

OFFICE USE:

IR :

Status of Application : APPROVED / NOT APPROVED

Exchange Programme Period : _____ / (Trimester _____) to _____ / (Trimester _____)

Signature & Stamp : _____

Date : _____

ERU :

Effective Date (OEXC) : _____ / Trimester _____

Effective Date (REXC) : : _____ / Trimester _____

Update in CaMSys on : _____

Signature & Stamp : _____

Date : _____